

William Skyler Dooley

712.310.4809

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PROFESSIONAL SUMMARY

Legal and Regulatory Compliance Professional, with more than 20 years of leadership and training experience in the US Army. Experienced in criminal and civil law as an Assistant County Attorney in Texas and Iowa. Proven ability to make moral and ethical decision. Exceptional Military service, receiving multiple awards and acknowledgments for superior performance and training.

EDUCATION

Juris Doctor
Creighton University, School of Law
Omaha, NE

Master's in Public Administration,
Bellevue University
Bellevue, NE

Bachelor of Science, Business
Bellevue University
Bellevue, NE

U.S. Army
Instructor Training Course
Senior Leadership Course

SKILLS

- Instructor
- Criminal and Civil Law
- Negotiations
- Interpersonal communication
- Legal Research

BAR ADMISSIONS

Texas
Bar # 24136121
Iowa
Bar # AT0015702

CAREER SUMMARY

County Attorney's Office August 2020- Current

Hunt County Attorney's office, TX
Collin County District Attorney's office, TX
Pottawattamie County Attorney's office, IA

- Manage a daily docket of criminal and civil cases.
- Conduct Civil hearings and Criminal trials.
- Supervise and train two paralegal/legal secretaries.
- Draft and file legal documents for civil and criminal cases.

Incident Commander for Covid-19 pandemic

Pottawattamie County, IA February 2020-November 2020

- Upon emergency request, facilitated day-to-day interactions between State, City, and County agencies. Ensuring a good working relationship between Emergency Management and Public Health.
- Ensured compliance with State and Federal grants allowing for full Federal funding reimbursement. Worked alongside Health Care Providers, Emergency Management, Public Health, and local School districts, to implement standardized protocols for the pandemic. Scheduled, organized and trained working groups and daily meetings to standardize, adapt, and adjust the back to school and work plan for the region.

Unites States Army

Master Sergeant/E8 (Retired) Jun 1998-Jun 2018

Military Director, Regulatory Compliance

- Instructor at the United States Army Non-Commissioned Officers Academy.
- Managed 4 supervisors 2 paralegals/legal secretaries and 132 employees
- Extensive military contract drafting and personnel interviews
- Evaluation of criminal charges and security risks
- Research and memorandum drafting
- Interviewed and counseled Military Personnel and Veterans
- Enforced procedural, policy, and regulatory requirements.
- Composed and briefed reports to accurately give guidance on capabilities